



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 348-2023**

**TO : ALL JUDGES AND CLERKS OF COURT OF  
FIRST AND SECOND LEVEL COURTS**

**SUBJECT: NATIONAL JUDGMENT DAY PROGRAM**

On the occasion of the 48<sup>th</sup> Anniversary of the Office of the Court Administrator (OCA), and in furtherance of the efforts to decongest court dockets and jail facilities, the National Judgment Week Program shall be conducted by all first and second level courts nationwide on **17 November 2023**.

Relative thereto, you are **DIRECTED** to immediately undertake an inventory of civil and criminal cases, especially those involving persons deprived of liberty (PDLs), and set them for hearing or promulgation on **17 November 2023**. However, if for any justifiable or exceptional circumstance, the hearing could not be held on said date, the same may be conducted on any day between **13 – 17 November 2023**, with the objective of terminating these cases pursuant to existing laws, rules and guidelines. This directive, however, should not prevent any court from promulgating judgment or releasing PDLs on an earlier date when warranted by circumstances or if so required by applicable rules.

For judges presiding over more than one court, or sharing prosecutors and public attorneys with other courts, appropriate coordination shall be undertaken and the proper notices timely sent to the parties and counsels, prosecutors, and the Public Attorney's Office.

At the end of the National Judgment Week, all courts shall **IMMEDIATELY ACCOMPLISH** the survey titled *The 2023 Nationwide Judgment Week Program Report Form* via MS Forms, using their respective Judiciary 365 accounts. They may access the survey through this link: <https://forms.office.com/r/mgbNZqDteN> or by using the QR code below:

The 2023 NATIONWIDE  
JUDGMENT DAY  
PROGRAM REPORT FORM



All Executive Judges are further **INSTRUCTED** to ensure that all courts within their supervision comply with this directive, and to coordinate with the concerned detention facilities to accommodate the videoconferencing schedules implemented by each court.

For strict and faithful compliance.

10 October 2023

A handwritten signature in black ink, consisting of a large, stylized 'R' followed by several loops and a long horizontal stroke ending in a vertical line.

**RAUL B. VILLANUEVA**  
Court Administrator