



Republic of the Philippines
Supreme Court
Office of the Court Administrator

OCA CIRCULAR NO. 370-2023

FOR: SELECTED JUDGES AND COURT PERSONNEL

SUBJECT: ATTENDANCE IN THE TAGAYTAY CITY JUSTICE ZONE ANNUAL PLANNING AND TEAM BUILDING WORKSHOP

The Governance in Justice (GOJUST) II has organized and will conduct the "*Justice Zone Annual Planning and Team Building Workshop*" for the Tagaytay City Justice Zone (TCJZ) scheduled on 13-14 November 2023 from 8:00 A.M. to 5:00 P.M. to be held at the Summit Ridge Hotel, Tagaytay City.


The activity aims to: (1) situate the accomplishments of individual justice zones based on the 5 thematic areas; (2) review the issues identified during the individual online sessions, identify and prioritize which ones will be addressed collectively as a justice zone towards achieving higher maturity levels of justice zones by the end of 2025; and (3) further strengthen institutionalization and standardization of the justice zones through the 3Cs (coordination, collaboration and communication) based on the conduct of team building activities.

The following Judges and court personnel of the Tagaytay City Trial Courts are enjoined to attend the said activity:

1. Hon. Michael C. Maranan, Executive Judge, Presiding Judge, RTC Branch 134, and TCJZ Convenor
2. Hon. Gian Enrico C. Navarro, Vice-Executive Judge and Presiding Judge, RTC Branch 133
3. Hon. Raquel Aspiras-Sanchez, Presiding Judge, RTC-FC Branch 3
4. Hon. Wilhelmina B. Go-Santiago, Acting Presiding Judge, RTC Branch 18
5. Hon. Minneli S. Rocio-Carvajal, Assisting Judge, RTC Branch 18
6. Atty. Varbra Ann A. Varias-Dimayuga, Clerk of Court, RTC-OCC
7. Atty. April Grace M. Tenorio, Clerk of Court, RTC Branch 134 and TCJZ Secretariat
8. Atty. Donna DR. Ingusan-Bollozos, Clerk of Court, RTC Branch 133
9. Atty. Juvy Anne M. Toledo-Buhay, Clerk of Court, RTC Branch 18
10. Ms. Rizzalyn S. Luna, OIC, RTC-FC Branch 3
11. Mr. Benedict Esguerra, Clerk of Court, MTCC

Attendance in this activity shall be on OFFICIAL TIME.

Issued this 9th day of November 2023.


JENNY LIND R. ALDECOA-DELORINO
Deputy Court Administrator and Officer-in-Charge
Office of the Court Administrator

(per Memorandum Order No. 132-2023 dated 03 November 2023)