



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 381-2023

TO : THE OFFICERS, REGIONAL DIRECTORS, AND DEPUTY REGIONAL DIRECTORS OF THE PHILIPPINE WOMEN JUDGES ASSOCIATION (PWJA)

SUBJECT : MEETING ON 01 DECEMBER 2023 AT THE MANILA HOTEL

The officers, regional directors, and deputy regional directors of the Philippine Women Judges Association (PWJA) will hold its meeting and Christmas Party on 01 December 2023 at the Manila Hotel, City of Manila.

All concerned are hereby authorized to attend the activities on **OFFICIAL TIME**, provided that their respective court calendars are properly managed, and the parties are duly notified of any cancelled hearings.

Pursuant to OCA Circular No. 157-2023 dated 12 April 2023 (*Re: Guidelines on the Holding of Association/Organization Activities*), the concerned officers are allowed one (1) day travel time on 30 November 2023 (Thursday).

Judge Rosalyn M. Loja, PWJA Secretary, shall submit to the Court Management Office, Office of the Court Administrator, through <https://forms.office.com/r/Vhi6q8SKX7> **only**, the **electronic copy** of the report on the conduct of the activities, with the complete list of all the judges who attended, within ten (10) days from the conclusion thereof.

30 November 2023


RAUL B. VILLANUEVA
Court Administrator