



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 37-2024

TO : ALL FIRST AND SECOND LEVEL COURTS

SUBJECT: AUTHORIZED REPRESENTATIVES OF THE BUREAU OF CORRECTIONS IN THE VERIFICATION OF AUTHENTICITY OF COURT DOCUMENTS RELATED TO THE RELEASE FROM IMPRISONMENT OF PERSONS DEPRIVED OF LIBERTY (PDLs)

Relative to the request of General Gregorio Pio P. Catapang, Jr., AFP (Ret), CESE, CCLH, Director General, Bureau of Corrections (BuCor), in his letter dated 24 January 2024, and in addition to the BuCor representatives named in OCA Circular No. 02-2024 dated 03 January 2024 (Re: Change in the Representative Named in OCA Circular No. 267-2023 dated 02 August 2023 Relative to the Request for Assistance of the Bureau of Corrections in the Verification of Authenticity of Court Documents Related to the Release from Imprisonment of Persons Deprived of Liberty), all first and second level courts are ENJOINED to render assistance to C/SINSP Raymund DL Peneyra, Chief of the PDL Documents and Processing Division, in verifying the authenticity of court documents related to the release from imprisonment of PDLs.

All court officials and personnel are again REMINDED of the confidential nature of court records and proceedings, and to release only information and court documents that are allowed by existing laws, rules of procedure, guidelines and other administrative issuances.

For the information and guidance of all concerned.

13 February 2024



RAUL B. VILLANUEVA
Court Administrator