



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 64-2024

TO : ALL FIRST AND SECOND LEVEL COURTS

SUBJECT: REITERATION OF CIRCULAR NO. 50-2001 DATED 17 AUGUST 2001 (RE: UNAUTHORIZED COLLECTION OF FEES OR AMOUNT OF COMPENSATION BY CLERKS OF COURT FOR RECEPTION OF EVIDENCE EX-PARTE)

Reports have reached the Office of the Court Administrator that despite the Court's issuances and directives in several jurisprudence, there are Clerks of Court who still collect fees or compensation for services rendered as commissioners in ex-parte proceedings.

To ensure compliance with the issuances and directives of the Court, and to protect the interest of party litigants and court stakeholders, all concerned are hereby **DIRECTED** to strictly observe the following quoted portion of Circular No. 50-2001:

xxx

(b) xxx that Clerks of Court are **not authorized** to collect compensation for services rendered as commissioners in ex-parte proceedings.¹ (*emphasis supplied*)

All Executive Judges and single sala Presiding Judges are **DIRECTED** to implement the observance of the above directive and to inform the public/litigants of this circular by posting a copy of the same in every courtroom and floor of the halls of justice within their respective areas of administrative supervision, with a directive that any knowledge of violation thereof should be reported immediately to his/her office.

For the guidance and strict compliance of all concerned.

11 March 2024


RAUL B. VILLANUEVA
Court Administrator

¹ Resolution of the Court's First Division dated 27 June 2001 in A.M. No. 01-4-222-RTC (Re: Query of Atty. Ignacio R. Concepcion with regard to the fees or amount of compensation to be paid to Clerks of Court when they receive evidence in ex-parte proceedings)